

Combat Academy UK Health and Safety Policy

Combat Academy UK provides self defence training to the public, corporates, schools, youth groups and public sector and professional agencies.

This is the statement of general policy and arrangements for:

Overall and final responsibility for health and safety is that of:

Day-to-day responsibility for ensuring this policy is put into practice is delegated to:

Self Defence Course Delivery

Huw Roberts – Managing Director

Ross McLeod – Chief Operating Officer

STATEMENT OF GENERAL POLICY	RESPONSIBILITY OF: Name/Title	ACTION/ARRANGEMENTS
To prevent accidents and cases of work-related ill health and provide adequate control of health and safety risks arising from work activities.	Ross McLeod	Relevant risk assessments completed and actions arising out of those assessments implemented. (Risk assessments reviewed every year, or earlier if working habits or conditions change.) Dynamic risk assessments and location / activity specific risk assessments in place prior to commencement of any off-site training delivery.
To provide adequate training to ensure employees are competent to do their work.	Reece Coker Chief Instructor	Health and safety and instructor training programme with all competencies tested and recorded. Operational Procedures: <ul style="list-style-type: none"> Assessing for injuries prior to training (recorded on health questionnaire) Warming up a class safely Size of group – instructor ratio no more than 1 – 15 Safe sanctioned training activities to be carried out Level of contact and control to be maintained Any injuries to be recorded
To engage and consult with employees on day-to-day health and safety conditions and provide advice and supervision on occupational health.	Huw Roberts Ross McLeod All staff	Staff routinely consulted on health and safety matters as they arise but also formally consulted at regular health and safety performance review meetings or sooner if required.
To implement emergency procedures – evacuation in case of fire or other significant incident.	Duty Manager / TL on day	Escape routes well signed and kept clear at all times. Evacuation plans are tested from time to time and updated as necessary.
To maintain safe and healthy working conditions, provide and maintain, equipment and PPE, and ensure safe storage/use.	Duty Manager on day / TL Ross McLeod	Toilets, washing facilities and drinking water provided. System in place for routine inspections and testing of equipment and machinery and for ensuring that action is promptly taken to address any defects.



Health and safety policy

Health and Safety
Executive

		Staff trained to carry out dynamic risk assessment specific to the operational location.
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Health and safety poster is displayed:	At reception unless working off-site		
First-aid box and accident book are located: Accidents and ill health at work reported under RIDDOR: (Reporting of Injuries, Diseases and Dangerous Occurrences Regs) www.hse.gov.uk/riddor Tel: 0845 300 9923	At reception or in possession of TL on the day in the case of off-site instruction		
Signed: (Employer)	<i>Huw Roberts</i>	Date:	01/09/2016
Subject to review, monitoring and revision by:	Ross McLeod	Every:	12 Months or sooner if work activity changes